

# Investor Relations Program

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Qube Holdings Limited

ACN 149 723 053

## **Background**

The Qube Board aims to ensure that Qube's shareholders are informed of all major developments affecting Qube's state of affairs. The primary purpose of the investor relations program is to allow investors and other financial market participants to gain a greater understanding of Qube's business, governance, financial performance and prospects.

### **1. Communications**

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Qube communicates with shareholders through the following means.

#### **1.1 ASX disclosures**

Qube endeavours to post all announcements on its website the same day they are released to the ASX.

#### **1.2 Annual Reports**

Qube's Annual Report to shareholders is a central means of communicating to shareholders Qube's activities, operations and performance over the past financial year.

Qube's annual reports will be published on Qube's website.

Shareholders may elect to receive a hard copy of relevant reports for each financial year (free of charge). Shareholders may also elect to receive an electronic copy of any reports from us.

#### **1.3 Notices of meetings of shareholders and explanatory memoranda**

Qube will place all notices of general meetings and accompanying explanatory material on its website.

The form and content of the notices of general meeting will comply with the Corporations Act 2001 and any applicable ASX listing rules and guidelines.

The forms for appointment of a proxy or proxies will explain how the chairperson of the meeting intends to vote undirected proxies. In addition, any notice of meeting will provide clear guidance on the directors' recommendation for each resolution.

#### **1.4 Market/Analyst briefings**

To ensure the market and shareholders gain an understanding of Qube's business and financial performance, Qube convenes analyst briefings twice a year on Qube overall, and each of Qube's divisions. These updates provide an opportunity for analysts to speak directly with senior management and ask questions. Qube also convenes ad hoc analyst briefings where necessary.

These briefings are governed by strict protocols that ensure comments are restricted to information previously disclosed to the market or that which is already in the public domain.

To prevent inadvertent disclosure of market sensitive information, Qube imposes communications black-out periods in relation to financial information between the end of the company's financial reporting periods, being 1 July and 1 January, and the disclosure of its financial results to the ASX. During these periods Qube will not hold analyst briefings or meetings to discuss financial information.

## **1.5 Investor comments**

The Qube website includes a facility for the public to send email queries and comments to Qube. Qube will endeavour to respond to all queries within 5 business days of receipt.

Qube encourages investors and other financial market participants to express their views to Qube on matters of concern or interest to them through the email details provided on its website. Where appropriate, those views will be distilled and communicated to Qube's board.

## **2. Annual General Meeting**

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Qube's annual general meeting is the primary forum for communication between the Company with its shareholders. Qube encourages shareholders to attend Qube's annual general meeting and other general meetings which may be held during the year to canvass relevant issues of interest. If shareholders are unable to attend general meetings personally, they are encouraged to participate through the appointment of a proxy or proxies.

Qube endeavours to maximise shareholders' ability to participate in annual general meetings of its shareholders by:

- making directors, members of the management team and the external auditor available to shareholders at the annual general meeting;
- allowing shareholders in attendance at the annual general meeting a reasonable opportunity to ask questions regarding the items of business, including questions to the external auditor regarding the conduct of the audit and the preparation and content of the auditor's report;
- providing shareholders who are unable to attend the meeting with an opportunity to submit questions in advance of the meeting;
- allowing shareholders to lodge proxies electronically;
- setting the timing and location of the annual general meeting so that it is convenient for shareholders generally.

## **3. Website**

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### **3.1 Overview**

Qube's website (at [www.qube.com.au](http://www.qube.com.au)) contains information about Qube including shareholder communications. The website contains or will contain:

- summary of Qube's history;
- investor calendar;
- the financial reports of Qube;
- media releases made to the ASX by Qube;
- results announcements;
- a company profile and link to the website of each of Qube's major businesses; and
- contact details for Qube.

### **3.2 Posting of materials**

All materials posted to the Qube website must comply with the requirements of Qube's Continuous Disclosure Policy. The Company Secretary and his delegates must approve all amendments made to the Qube website.

### **3.3 Electronic communications**

Qube's shareholders have the option to receive communication from, and send communication to, Qube and its security registry electronically. Shareholders who are not receiving communication electronically can opt to do so by contacting Computershare Investor Services Pty Ltd on 1300 308 185 or [www.computershare.com.au/easyupdate/qub](http://www.computershare.com.au/easyupdate/qub).